



Donington Cowley Endowed Primary School

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20th July 2020

Arrangements for September 2020

Dear Parent/Carer

Following the Government's guidance for schools regarding opening in September, we have been working to ensure that we have a good plan in place for everyone's return in September.

School has remained partially open during the period 23rd March to 21st July. Many of the systems and protocols we have established during this period will be used in September when all of the children return to school for the beginning of the new academic year.

Bubbles

The children have enjoyed working in 'Bubbles' during the summer term. From September each class will now be a bubble working together but maintaining their distance from other classes within the school. This includes playtimes and lunchtimes which will be staggered as they have been during the summer term.

Hygiene

Children and Staff will be expected to wash their hands upon arrival at school and regularly throughout the day. Parents do not need to send their children with sanitising hand gel. We have a good supply in school.

Cleaning

We will maintain the cleaning systems that have been put into place during the summer term. Surfaces will be regularly cleaned by school staff during each school day.

Arrival at school

To make things easier for our families we will be offering a flexible staggered start to each day.

- All children should arrive at school between **8:40 and 9:00 a.m.** each day.
- When they arrive at school, the children will go straight into their classroom, wash their hands and get ready for the day.
- Staff will be on hand to help your child to know what to do when they arrive at school.
- If your child is in KS2 (Years 3, 4,5 and 6) please see them through the school gate but do not enter the school yourself.

We are hoping that by giving an arrival 'window' of 20 minutes, people will naturally spread out, keeping their distance from each other.

End of the school day

The end of the school day is much more of a challenge in terms of ensuring that everyone is able to stick to social distancing. With this in mind, the arrangements are as follows:

- Reception, Year 1 and Year 2 children – Please collect your child at **3:00 p.m.**
- When you have collected your Reception, Y1 or Y2 child, if you have a child in KS2, please wait in the designated area and your KS2 child will come out at **3:10 p.m.** to join you. (We will show you all where to wait.)
- The rest of the children will finish school at **3:20 p.m.**
- Please ensure that each child is collected by only **one adult.**
- Please **do not** arrive earlier than the allocated collection time for your child.
- We will liaise with 'Little Pickles' to ensure that there is one agreed school pick up time for children attending their after-school care facility.

In Summary (quick check)

Year group	Drop Off	Collection
Reception, Y1, Y2	Between 8:40 – 9:00 a.m.	3:00 p.m.
KS2 siblings of Reception, Y1, Y2	Between 8:40 – 9:00 a.m.	3:10 p.m.
The rest of the KS2 children	Between 8:40 – 9:00 a.m.	3:20 p.m.

Lunch

The children will be eating in their own classroom bubbles when we come back to school. Therefore, we are unable to offer hot school meals for the Autumn Term. If your child is in Reception, Y1 or Y2 they will be able to have a free packed lunch. Please order this from **Willoughby Foods**. If your KS2 child is entitled to a Free School Meal, please order the packed lunch from **Willoughby Foods**.

Extra-curricular clubs

Due to the bubble arrangements, there will be no clubs during the first half of term. We will keep this under regular review so that we can start our clubs again as soon as possible.

Swimming

Due to the current situation, unfortunately we will not be able to go swimming at Spalding Leisure Centre in the Autumn term. We will closely monitor the national and local advice and we will update our plans accordingly.

Welcoming the children back to school

I will write to you all again, just before school starts on 3rd September. Please look out for my email to you all.

We realise that some children may be anxious about coming back to school after such a long break. We will do everything in our power to look after and reassure your child. We cannot wait to all be together again. Have a peaceful summer break and we will see you all on Thursday 3rd September.

With my very best wishes to you all.

Marina Faulkner

Mrs M J Faulkner
Headteacher